

Privacy policy

on data management related to alumni services

1. Data controller

Full name:	Hungarian University of Agriculture and Life Sciences
Representative:	Prof. Dr. Csaba Gyuricza
Position:	rector
E-mail address:	adatvedelem@uni-mate.hu
Telephone number:	06-28-522-000
Home page:	www.uni-mate.hu
Address:	2100 Gödöllő, Páter Károly u. 1.
Mailing address:	2103 Gödöllő, Pf. 303.
VAT number:	19294784-2-44
Name of data protection controller:	Bence Györe
Email address:	dpo@uni-mate.hu

2. Legal background

The Hungarian University of Agriculture and Life Sciences (hereinafter: The University) acts in accordance with the following legal regulations when processing personal data related to alumni services:

- [AZ EURÓPAI PARLAMENT ÉS A TANÁCS \(EU\) 2016/679 RENDELETE \(2016. április 27.\) a természetes személyeknek a személyes adatok kezelése tekintetében történő védelméről és az ilyen adatok szabad áramlásáról, valamint a 95/46/EK rendelet hatályon kívül helyezéséről](#) (hereinafter: GDPR) (REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46)
- [1996. évi XX. törvény a személyazonosító jel helyébe lépő azonosítási módokról és az azonosító kódok használatáról](#) (hereinafter: Identification law.) Act XX of 1996. on 1996 on the

Methods of Identification Replacing the Personal Identification Mark and the Use of Identification Codes

- [2008. évi XLVIII. törvény a gazdasági reklámtevékenység alapvető feltételeiről és egyes korlátairól](#) (hereinafter: Advertising law.)(Act XLVIII of 2008 on the basic conditions and certain limitations of commercial advertising
- [2013. évi V. törvény a Polgári Törvénykönyvről](#) (Act V of 2013 on the Civil Code)

3. Scope, purpose and legal basis of the personal data processed

The purpose of data management is to provide registration-related alumni services (newsletter, alumni card, discounts) to former students of the University and its predecessor institutions.

It is obligatory to provide the data necessary for the fulfillment of the contract and legal obligation, in case of failure to register, it is not possible to register or use the given service. Such required fields are indicated by an asterisk on the form. In the case of data processed on the basis of consent, you are free to decide whether to provide your data and consent to the processing of data.

3.1. Registration and login information

Personal data	Purpose of data management	Legal basis for data management
Name	identification	legal obligation [Article 6 (1) c) of GDPR Article 4. (1) a), (4) of Identification law]
Birthname		
Place of birth		
Date of birth		
Mother’s maiden name		
Neptun code	validation	fulfilment of the contract [Article 6 (1) b) of GDPR]
Copy or number of diploma		
Educational data		
Password	signing in	
E-mail address	contact	
Telephone number		consent

Position	graduate career tracking, statistics	[Article 6 (1) a) of GDPR]
Does he do a job that matches his qualifications		

3.2. Newsletter subscription information

Personal data	Purpose of data management	Legal basis of data management
Name	impersonation	consent [Article 6 (1) a) of GDPR; Article 6. (1), (2) of Advertising law]
E-mail address	sending out the newsletter	
Educational data	segmentation of messages	
Location data		

3.3. Alumni card related data

Personal data	Purpose of data management	Legal basis of data management
Name	identification, registration	fulfilment of the contract [Article 6 (1) b) of GDPR]
Card number		
E-mail address	sending out notifications	
Mailing address	mailing out the card	

3.4. University correspondence

Customer correspondence related to the alumni system takes place at the e-mail address alumni@uni-mate.hu. The data controller stores the received e-mail together with the sender's name, e-mail address, date and time data and other personal data provided in the message.

4. Duration of data management

- We will process your personal data until the validity of your registered account or the fulfillment of your request to cancel the given service or the withdrawal of your consent.
- A copy of the diploma will only be processed until validation, which is a maximum of 8 working days.
- E-mails related to customer correspondence, together with the personal data contained in them, will be stored for a maximum of 5 years until the end of the general limitation period from the date of data disclosure [Civil Code Art. 6:22.].

5. Data security measures

5.1. Data storage

The University operates the alumni system on its own server and stores the personal data on its own server at its headquarters. In view of the current state of the art, the University shall ensure the security of data management with technical, organizational and organizational measures that provide a level of protection appropriate to the risks associated with data management.

The IT system and network are all protected from computer-assisted fraud, espionage, sabotage, vandalism, fire and flood, as well as computer viruses, computer hacking and other attacks.

The operator ensures security with server-level and application-level protection procedures. It shall also take appropriate measures to protect its personal data against, inter alia, unauthorized access,

alteration, disclosure, deletion, destruction, accidental destruction, damage or inaccessibility resulting from the given technical change.

5.2. Access to and transfer of data

Your personal data may be accessed by the employees of the organizational unit managing the alumni system of the University (Student Services Centre) and the organizational unit producing and issuing alumni cards (IT Directorate), to the extent necessary for the performance of their work, subject to purpose. Your data will not be passed on to any third party.

If you register in the alumni system via NEPTUN TR (this is only possible during the final examination period), the Central Neptun and Education Management Department, which operates the NEPTUN application module, and SDA Informatika Zrt., which operates NEPTUN TR, as the data processor, may also have access to your personal data. The data processor is located at 1111 Budapest, Budafoki út 59., tax number: 11684057-2-43, company registration number: 01-10-140314, name and position of its representative: Zoltán Szabó, General Director.

5.3 Data transmission

The number of your Alumni Card will be transmitted to MATE University Service Nonprofit Ltd. (registered office: 2100 Gödöllő, Páter Károly u. 1., tax number: 24645966-2-13, company registration number: 13-09-164852, managing director: Ivett Imola Gadanecz) as the operator of mateshop.hu

The purpose of the data transfer is to provide alumni members with the opportunity to use the webshop for discounted shopping. The legal basis for the processing of data is the performance of the contract between the University and you by applying for the alumni card [Article 6 (1) b) GDPR]. You can view the recipient's privacy policy [at this link](#). No data other than the card number will be transmitted to third parties.

6. Rights of data subjects in relation to data processing

You may exercise your data management rights at the contact details indicated in point 1. You can also contact the University's alumni customer service directly at alumni@uni-mate.hu. Some data subjects may exercise their own rights after logging in to the alumni system.

6.1. Right to withdraw consent

In the case of personal data processed on the basis of consent, you may withdraw your consent at any time. Withdrawal of consent shall not affect the lawfulness of any previous processing. By logging in to the alumni system, you can also delete your consent-managed data or withdraw your consent to subscribe to the newsletter [Article 7 GDPR].

6.2. Right to information and access

You may request information on whether your personal data is being processed and, if so, which personal data we are processing, on what legal basis, for what purpose, from what source and for how long. You may request access to the personal data managed, e.g. in the form of a copy. We will respond to your request within 30 days. You can also access your data directly by logging in to the alumni system [Article 15 GDPR].

6.3. Right to rectification

You may request that your personal information be corrected: amended, corrected or supplemented. We will endeavor to comply with your request without delay. You can change your data, settings and statements by logging in to the alumni system, except for your identification data [Article 16 GDPR].

6.4. Right of erasure and right to be forgotten

You may request the deletion of your personal data. We will endeavor to comply with your request without delay. Your data will also be deleted if you withdraw your consent to data processing. Deleting your registration and login information will delete your entire account and all alumni services. Deletion of data related to the alumni card will result in revocation and invalidation of the card [Article 17 GDPR].

6.5. Right to restrict data processing

You may request a restriction on data processing [Article 18 GDPR],

- if you think they are inaccurate, not up to date. In this case, data processing is suspended for as long as the accuracy of the data is verified.
- if the data processing is illegal and you object to the deletion of your personal data. In this case, the data is locked
- if we no longer need the data, but you request it to make, enforce or protect legal claims.

6.6. The right to data portability

You have the right to receive a copy of your consent and contract for the legal, automated processing of your personal data in a widely used, machine-readable format, or to request the direct transfer of your data to another data controller. We will respond to your request within 30 days.

7. Legal remedies related to data management

The data protection officer of the University is entitled to act in the case of problems and remarks related to data management. Please report the problem to the contact details listed in point 1. We will investigate the issue as soon as possible and try to find a solution and rule out the possibility of this happening in the future.

If the problem is still not resolved, an investigation may be initiated at the competent court of the place of residence or at the National Data Protection and Freedom of Information Authority (hereinafter: the Authority) on the grounds of a personal data breach.

Contact details of the Authority:

E-mail address: ugyfelszolgalat@naih.hu

Telephone: 06-1-391-1400

Fax: 06-1-391-1410

Web: www.naih.hu

Headquarters: 1055 Budapest, Falk Miksa u. 9-11.

Mailing address: 1363 Budapest, Pf.: 9.